

Byron Woods Summer Program 2017

1468 Commissioners Rd. W., London, Ontario N6K 1E6 519-657-8098
www.bwms.ca info@bwms.ca



There will be weekly schedules handed out at the beginning of every week outlining water play days, special activities, excursions and visitors.

Important Information

- Children aged 2.5 years to 4 years will follow a 1:8 staff to child ratio. Children aged 4 to 6 years will follow a 1:13 staff to child ratio.
- This is a peanut/nut safe program. **Children bring their own lunches and snacks.** To ensure a safe environment for those with life-threatening allergies, **peanut or other nut products are not permitted.**
- Children **must** be fully toilet-trained to attend.
- Please ensure children come with appropriate clothing and footwear. Please no flip-flops, crocs or sandals for outdoor use. Children should bring a sunhat, labelled water bottle (no juice please) and nut oil-free sunscreen.
- **Please label all of your child's belongings.**
- Please apply nut oil-free sunscreen to your child before arriving at camp. The staff will re-apply sunscreen in the afternoon.
- Hours are 9:00 am to 3:30 pm with extended hours of 7:30 am to 5:30 pm. Children should be picked up on time to avoid late fees.
- The program does NOT have a sleep time but we offer a quiet/rest period where children engage in quiet activities based on the child's needs. Resting mats and cots are available if a child is unavailable to participate in the camp (ex. falls asleep, ill).
- Income tax receipts will be issued by February 28, 2018. Please keep your tax receipt in a safe place as there is a \$25.00 fee for a duplicate.

Date

Parent Signature/ Please print name also

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Summer Program 2017 Registration Form

Please Print

Student Surname	First	Middle	Home Phone Number
Address			Postal Code
Date of Birth	M _____	D _____	Y _____
Sex _____			

Mother		Father	
Surname	First	Surname	First
Employer		Employer	
Employer's Address		Postal Code	
Work #	Cell #	Work #	Cell #
email		email	

Emergency Contacts			
	First Contact	Second Contact	Third Contact
Name			
Relationship			
Home #			
Work #			
Cell #			

Important Information

- Children **must** be fully toilet-trained to attend.
- Enclose **cheque(s) made payable to Byron Woods Montessori School dated July 4, 2017 and July 31, 2017.**
- Returned/NSF cheque(s), late payments and/or requests to defer fee(s) will incur an incremental service charge starting at \$30.00.**
- No adjustment in fees can be made for absences due to illness, vacation, early withdrawal or parent-initiated attendance changes.
- The children will bring their own lunch and snacks.** Please remember we are a **PEANUT AND NUT SAFE ENVIRONMENT.**
- Receipts** will be issued for income tax purposes by **February 28, 2018 to _____.**

Date Parent Signature/ Please print name also

The Summer Program will be closed on Monday, August 7, 2017 for the Civic Holiday.

Communicable Disease History

- Chicken Pox German Measles Mumps
- Red Measles Scarlet Fever Whooping Cough

Other

Medical Concerns/Food restrictions

Allergies (food, medication, environmental)

Student's Health Card # _____

Student's Physician _____

Address

Phone #

Photographs

Staff and parents frequently take photos and videos of school life and related activities. These images may appear on our website or other forms of school publications.

- I give my permission for my child's photo/video to be used in promotional material by Byron Woods and North Woods Montessori Schools. I understand that my child will not be identified by name.
- Do not use my child's photo/video in any promotional materials for Byron Woods and North Woods Montessori Schools.

Class List Information

- I give permission for my name, email and home phone number to be shared with the families in my child's class.
- Do not share my name, email and home phone number with the families in my child's class.

Field Trips and Activities

All volunteers require a Police Vulnerable Sectors Check available from your city's police department.

- I agree to permit my child to participate in all field trips and activities and will not hold Byron Woods or North Woods Montessori Schools, its staff or volunteers liable in the event of injury or accidental death. I authorize the staff or volunteers to act on my behalf in the event of illness or accident (pediatric first aid, CPR or transport to the hospital by ambulance). Such action will only be taken if the undersigned cannot be contacted.
- I do not wish my child to participate in any off-premise field trips and activities.

Illness Policy

- I acknowledge that I have read and will adhere to Byron Woods and North Woods Montessori Schools' Illness Policy as outlined in the Parent Handbook which is part of my child's registration package.

By signing below, you confirm your consent to the above statements.

Date

Parent/Guardian Signature

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The summer program will be closed on Monday, August 7, 2016 for the Civic Holiday.

For families with more than one child registered, a 10% discount for the **summer program only**, is offered for each additional child.

Registration must be accompanied by a current-dated, non-refundable deposit of \$100 to be applied to your first week of the summer program.

There is a late pick-up policy in effect of \$1.00 per minute per child for any child picked up after Byron Woods' closing time of 5:30.
 If you are running late, you are expected to call Byron Woods.
 Chronic lateness may result in your child being withdrawn from the extended program.

	Full Days 9:00 – 3:30 \$245/week Lunch at 12:15	Mornings 9:00 – 12:00 \$205/week	7:30 – 8:50 XTD \$40/week	8:00 – 8:50 XTD \$30/week	3:30 – 4:30 XTD \$30/week	3:30 – 5:30 XTD \$50/week	Weekly Total
Week 1 July 4 -7 4 DAY WEEK ONLY	\$220	\$195					
Week 2 July 10 - 4							
Week 3 July 17 - 1							
Week 4 July 24 - 8							
CHEQUE DATED July 4/17 FOR JULY TOTAL							
Payable to: Byron Woods Montessori School							
Week 5 July 31 – Aug. 4							
Week 6 Aug. 8 - 11 4 DAY WEEK ONLY	\$220	\$195					
Week 7 Aug. 14 - 18							
Week 8 Aug. 21 - 25							
CHEQUE DATED July 31/17 FOR AUGUST TOTAL							
Payable to: Byron Woods Montessori School							

_____ Date

_____ Parent/Guardian Signature

Byron Woods Montessori School

Illness Policy

The health and well-being of our students is always a priority at Byron Woods Montessori School. In order for us to protect our students and staff, we ask that you read and adhere to our illness policy. Our policies are in keeping with the guidelines and policies of the Middlesex-London Health Unit.

Please keep your child home if she/he exhibits any of the following:

- Fever: a temperature of 100°F or 38°C or higher. A child must be fever-free without medication (Tylenol, Advil, etc.) for at least 24 hours before returning to the program.
- An unusual rash. An exception would be a rash due to an antibiotic reaction or eczema, confirmed by a medical practitioner.
- Any contagious condition such as: flu; chickenpox; measles; mumps; pink eye; hand, foot and mouth disease.
- Active case of head lice. Children may return after treatment is completed and all nits and louse are removed.
- Any eye infection/irritation with discharge. Your child may return after being examined by a doctor and/or is on appropriate medication for a minimum of 24 hours, provided there is no longer any discharge from the eyes.
- An ear infection. Your child may return after a doctor's diagnosis has been obtained and a full 24 hour cycle of medication has been completed.
- Strep Throat: if Strep Throat has been diagnosed, your child may not return to school until she/he has been on medication for 24 hours.
- Vomiting or diarrhea: your child must be symptom free for 24 hours before returning to school.
- Breathing rapidly, nasally with effort or wheezing.
- Diagnosed with an illness or is displaying illness in any way (acute cold or flu symptoms; hacking, persistent cough; headache).

Please assess the comfort of your child before coming to the program. If your child is listless, pale or unusually irritable these would be reasons to keep your child home. Please notify the school office each day your child stays at home due to illness.

Should your child become ill during the day, parents will be notified and asked to pick up their child promptly. In the event that the school is unable to contact parents through the provided phone numbers, the child's emergency contact numbers will be called. Please ensure that the school office has all your updated contact information. When there is exposure to a communicable disease, families will be notified.

If there is any question as to your child's state of health, a doctor's certificate may be required before re-admission, at the discretion of school administration.

Medication Policy

- No medication will be administered to mask symptoms.
- Prescription medications will be administered only with a valid pharmacy label stating the doctor's name; medication's name, dosage and frequency. The medication will be administered by your child's teachers upon completion of the school's "Request to Administer Medication Form".

Further information regarding the school's Medication Policy is available from the Supervisor/Director.

By signing below, you acknowledge that you have read and will adhere to Byron Woods Montessori School's Illness Policy for _____.

Date

Parent/ Guardian Signature/ Please print name also